



CITY OF MOUND PARKS AND OPEN SPACES COMMISSION

AGENDA

Thursday, July 9, 2026

6:30 pm

THIS AGENDA IS SUBJECT TO CHANGE UNTIL THE START OF THE POSC MEETING

1. **CALL TO ORDER**
2. **ADOPT AGENDA**
3. **PUBLIC COMMENTS**
4. **PRESENTATIONS**
 - a. City of Mound Code of Conduct Policy, Imihy
 - b. Avon Park, Prich
5. **CONSENT AGENDA**
6. **PUBLIC HEARINGS**
7. **OLD BUSINESS**
8. **NEW BUSINESS**
 - a. POSC at the Farmer's Market Debrief, Kahn
9. **ANNOUNCEMENTS**
 - a. Comments/Reports from POSC Members
 - b. Comment/Report from City Manager
 - c. Next POSC Regular Meeting: Thursday, August 13, 2026 at 6:30 p.m.
10. **ADJOURN**

City of Mound Mission Statement: The City of Mound, through teamwork and cooperation, provides at a reasonable cost, quality services that respond to the needs of all citizens, fostering a safe, attractive and flourishing community.



POSC Item 4a.

To: Chair Kahn and POSC Members
From: Jesse Dickson, City Manager
Date: July 9, 2026
Subject: City of Mound Code of Conduct Policy

OVERVIEW

At its May 26, 2026 regular meeting the Mound City Council adopted a Code of Conduct policy for the various City boards and commissions as well as City volunteers. Staff will be providing a presentation and stand for questions/discussion on the policy.

SUPPORTING INFORMATION

- City of Mound Code of Conduct Policy



City of Mound Code of Conduct Policy

Purpose

The City Council determines that a code of conduct for its members, as well as the members of the various boards and commissions of the City, and volunteers of the City, is essential for the efficient administration of the public affairs of the City. By eliminating conflicts of interest and providing standards for conduct in city matters, the City Council hopes to promote the faith and confidence of the residents of the City in their government and to encourage its residents to serve on the City Council and City commissions.

Standards of Conduct

No member of the City Council, member of a board or commission established by the City, or a volunteer acting on behalf or for the benefit of the City, may knowingly:

1. Violate the State of Minnesota Open Meeting Law, as codified at Minn. Stat. Chapter 13D, as it may be amended from time to time
2. Participate in a matter that affects the person's financial interests or those of a business with which the person is associated
3. Use the person's public position to secure special privileges or exemptions
4. Except as specifically permitted pursuant to the State of Minnesota law related to gifts, Minn. Stat. § 471.895, as it may be amended from time to time, accept or receive any gift of substance, whether in the form of money, services, loans, travel, entertainment, hospitality, promises or in any other form, that could reasonably be expected to influence the person's performance of official action or otherwise, or be intended as a reward for the person's official action;
5. Disclose to the public, or use for the person's or another associated or dependent person's personal gain, financially or otherwise, information that was gained by reason of the person's public position, if the information was not public data or was discussed at a closed session of the City Council;
6. Represent a personal position as position of the City. Members shall represent positions approved by the City Council to the best of their ability when working with other government entities, the media and on social media or similar apps or networks. If an individual Member's opinion differs from the City position, or a matter agreed upon by the full Council, Members shall explicitly state their position does not represent the position of the City Council or the City nor will they allow the inference that they do.
7. Use cell phones or other telecommunication devices to communicate with others during public meetings.
8. Use the City logos for personal or private benefit or modify the logos in any way not approved by the City. Elected and appointed officials are not permitted to use City logos or emblems when engaging with the public unless the official has obtained approval from the City Manager. The appearance of City logos can confuse the public into believing that views or opinions expressed constitute the position of the City.



9. Disclose information that was received, discussed or decided in conference with the City's legal counsel that is protected by the attorney-client privilege, unless a majority of the City Council has authorized the disclosure;
10. Hold incompatible offices. Pursuant to Minn. Stat. § 412.02, subd. 1a, and as it may be amended, neither the Mayor nor any City Council member may be employed by the City. For purposes of this subdivision, "employed" refers to full-time permanent employment. Part-time positions must be analyzed for compatibility of the two positions.
11. Act in an insulting, bullying, belittling, or patronizing manner during official City meetings and when interacting with Staff or members of the public. Violence or the threat of violence will not be tolerated at any time.
12. Request or permit the use of City-owned vehicles, equipment, materials or property for personal convenience or profit, except when such items are available to the public generally or are provided by the City for the Member's use while in the conduct of City business.

Compliant and Enforcement

This Code of Conduct Policy expresses standards of ethical conduct expected by and for Members of the Mound City Council and all City advisory boards and commissions. Members themselves have the primary responsibility to assure the public that ethical standards are understood and met, and that the public can continue to have full confidence in the integrity of their local government.

Members agree to hold themselves and each other accountable, and when there is a suspected violation of either the law or this Policy, any Member may file a written complaint with the City Manager alleging a violation has occurred. The complaint must contain supporting facts for the allegation. Upon receipt of a written complaint, the City Manager shall engage the City's legal counsel to review the complaint and offer an advisory opinion or initiate an investigation. The City Council may hold a hearing within 30 days after a written complaint has been received by the City Manager or upon the Council's own volition. The Member accused must have the opportunity to be heard at any such hearing. During the review, the Council shall give due consideration to the individual member's constitutional and statutory rights. If, after a hearing and review, the City Council finds that a violation of law or standard has occurred or does exist, the Council may follow the process established in City code to censure a City Council Member or remove a board or commission member or volunteer, refer the matter for criminal prosecution, direct the Member not to participate in a decision, or other action as deemed appropriate in consultation with the City's legal counsel.

This Policy is created at the discretion of the City Council and is subject to change or termination at any time by majority vote of the Mound City Council.

Jason Holt, Mayor



City of Mound's Code of Conduct Policy

I acknowledge that I have received a copy of the City of Mound's policy. I have read the policy and have had an opportunity to ask my Staff Liaison about any part of the policy.

I understand that failure to comply with this policy could result in discipline including censure or my removal from a City Board or Commission.

NAME _____

SIGNED

DATE

RETURN THIS ACKNOWLEDGEMENT TO YOUR STAFF LIASON OR THE CITY MANAGER.